



PACIFIC PINES STATE HIGH

INSPIRING EXCELLENCE TO EMPOWER SUCCESS

p: 07 55 025 111
f: 07 55 025 100

a: Archipelago Street, Pacific Pines, QLD 4211
p: PO Box 380, Helensvale 4212

w: www.pacificpinesshs.eq.edu.au
e: principal@pacificpinesshs.eq.edu.au

Unique Student Identifier (USI) collection, verification and privacy form

To apply for your USI, please follow the steps below:

Step 1. Have your Medicare card with you before you visit the website as you are required to have the information shown below to apply;



Step 2. Go to <http://www.usi.gov.au/create-your-USI/> on a computer or mobile device & complete the online application. Once completed you will be issued with a USI number via email.

Step 3. Complete the student details below **including your USI number**.

Step 4. Please make sure that both **parent & student signatures** have been completed on the back of this form.

Step 5. **Return your completed form to PPSHS School Administration Office** office@pacificpinesshs.eq.edu.au

NOTE: STUDENTS, PLEASE ENSURE YOU:

- **Use a personal email address, do not use your school email.**
- **Use your LEGAL NAME not any other name.**
- **Complete this form and submit it to the administration office.**
- **Save the USI number as a contact in your phone so you never misplace it.**

PLEASE COMPLETE:

Student details										
Student's full legal name										
Date of birth										
Enter your USI:										
Unique Student Identifier										

You are advised and agree that you understand and consent to use of the personal information you provide about your application and verification of a Unique Student Identifier (USI).

From 1 January 2015, we Pacific Pines State High School can be prevented from issuing you with a nationally recognised VET qualification or statement of attainment when you complete your course if you do not have a USI.

The USI is collected by the student identifiers registrar for the purpose of:

- applying for, verifying and giving a USI prior to issuance of Australian Qualification Framework (AQF) certification documentation and
- replacement of an authenticated AQF certification documentation
- recording a student's final outcomes that will be made available on the national USI register.

A student's verified USI and final assessment outcomes may be disclosed to:

- Commonwealth and State or Territory government departments, agencies and statutory bodies performing functions in relation to VET for:
 - the purpose of administering and auditing VET, VET providers and VET programs
 - educational related policy and research purposes; and
 - to assist in determining eligibility for training subsidies.
- VET regulators to enable them to perform their VET regulatory functions.
- VET admission bodies for the purpose of administering VET and VET programs.
- current and former registered training organisations (RTOs) to enable them to deliver VET courses to the individual, meeting their reporting obligations under the Standards for RTOs and the national USI scheme.
- schools for the purpose of delivering VET courses to the individual and reporting on these courses.
- the National Centre for Vocational Education Research Ltd (NCVER) for the purpose of creating authenticated VET transcripts, resolving problems with USIs and the collection, preparation and auditing of national VET statistics to which you may receive an NCVER student survey which may be administered by an NCVER employee, agent or third-party contractor. You may opt out of the survey at the time of being contacted.
- any other authorised person or entity required by law to access the information to perform functions in the administration of the USI system and will not otherwise be disclosed without your consent unless authorised or required by or under law.

PLEASE COMPLETE STUDENT DECLARATION BELOW

Declaration			
☒ I hereby give permission for Pacific Pines State High School to use, and for the disclosure of, my personal information (which may include sensitive information) to verify, and my USI along with my final outcomes as indicated above.			
Student name		Parent/carer name	
Student signature		Parent/carer signature	
Date	/ /20	Date	/ /20